

LAKE WAPOGASSET & BEAR TRAP LAKE SANITARY DISTRICT

MEETING MINUTES—October 9, 2017

The October meeting of the LWBT Sanitary District was called to order by President Dave Erspamer at 7:00 in the District Office.

Commissioners present: Dave Erspamer, Commissioner-President; Mark Tryggestad, Commissioner-Treasurer; Commissioner-Secretary, Paul Elbing; Dennis Badman, Commissioner.

Employees present: Heidi Erspamer

Minutes of the September meeting were approved as distributed. Publication of the open meeting notice was acknowledged.

TREASURER'S REPORT

Income for the month of September was \$1,946.24. Expenses were \$22,099.36. Net income was a negative \$20,802.81. Commissioner-Treasurer Tryggestad noted that finances for the month of September were as expected. We have a CD maturing on November 11th. Heidi will call around to check for the best interest rates at local banks.

OPERATIONS REPORT: Maintenance

Commissioner Tryggestad commented that he recently spoke to Chad, who reported that things have been running well at the sewer. Purchasing a flow meter for pump #1 is an item that staff would like to added to our 2018 maintenance budget. This upgrade was highly recommended by our engineer, Les Mateffy. Commissioner Badman volunteered to be the board liaison with the maintenance staff for periodic operations meetings and planning sessions.

OPERATIONS REPORT: Office

With the office work load being light in the fall, Chad took Heidi on a tour of lift stations around the lake. Heidi is also doing some advance work in preparation for our annual billing.

OLD BUSINESS

There was some discussion on the Developer's Agreement that needs to be put in place for the Ryan Brother's backlot development. Les Mateffy is working with us on this. It was also noted that Ryan Hanson is working with the Greggs on the legal Agreement that needs to be filed with the County related to their shared sewer connection. Heidi has been in contact with Michael Swanson related to a second sewer connection on his property. This occurred as a result of some extra footage he purchased this year. If Mr. Swanson obtains a letter from Polk County Zoning declaring that this extra land is unbuildable or that the combined property is only one buildable lot, the sewer can be capped off and no annual fee will be charged for this stub.

NEW BUSINESS

Delinquent Accounts. On a motion by Commissioner Tryggestad and seconded by Commissioner Badman (passed), a combined total of \$2,150.58 in delinquencies were turned over to Lincoln and Garfield Townships to be included on their 2018 tax rolls.

Healthy Lakes Initiative. Last December, Mark Jacobson sent an e-mail to the District regarding the DNR's Healthy Lakes initiative. He requested that the topic be included in the Sanitary District's annual January

mailing, however, the printing deadline had already passed. The board agreed to include a brief explanation of the Healthy Lakes initiative and their Pledge in our upcoming 2018 mailing.

2018 Fireworks Date. The board selected Tuesday, July 3rd for our annual fireworks display. Thursday the 5th would be the rain date. These dates are contingent upon the availability and preference of our pyrotechnics vendor, as well as the Bible Camp. Heidi check with both to confirm.

On a motion by Commissioner Tryggestad, seconded by Commissioner Badman and unanimously passed, the meeting was adjourned at 7:15.

Our next Sanitary District meeting is scheduled for Monday, November 6th at 7:00 in the District office.

Respectfully Submitted,

Heidi Erspamer, Recording Secretary