

LAKE WAPOGASSET & BEAR TRAP LAKE SANITARY DISTRICT

MEETING MINUTES—MARCH 5, 2018

The March meeting of the LWBT Sanitary District was called to order by President Dave Erspamer at 7:00 in the District Office.

Commissioners Present: Dave Erspamer, Commissioner-President; Mark Tryggstad, Commissioner-Treasurer; Dennis Badman, Commissioner-Secretary; and Mark Jacobson, Commissioner (by telephone).

Employees Present: Heidi Erspamer and Neil Pickard.

Minutes of the February meeting were approved as distributed. Publication of the open meeting notice was acknowledged.

TREASURER'S REPORT

Income for the month of February was \$48,044. Expenses were \$17,899. Net income was \$36,315.

OPERATIONS REPORT: Office

Heidi reported that fireworks donations to-date total \$9,300. She has been working on gathering information for the District's annual audit and the auditors plan to be onsite later this month. Approximately 30 past due statements went out today.

OPERATIONS REPORT: Maintenance

Neil reported that staff has had some challenges with our old blueprints not accurately showing the lines. The line locator, which we purchased a couple of years ago, has worked really well in helping with this.

OLD BUSINESS

Harvest Report. We have applied for our harvesting permits will be sending a letter from Neil to last year's staff and interested new staff to confirm their availability and identify days on which they want to work. Mark Johnson will be a new employee this year and we believe he is going to be a great addition to our harvesting team. He has already provided us with suggestions for offloading sites.

Commissioner Erspamer asked if we should put an ad in the paper for additional harvesting staff. It was decided that we would wait until we learn who among those we contacted can commit to harvesting this summer and how much (minimum & maximum number of days) they want to

work. Staff will be asked to put in long days. For most of our seasonal employees, this will work out fine. Commissioner Badman said that he wouldn't mind working the harvester on some of evenings. Denny also added that he spoke with George Stroebel (lives across from Garfield Park) and he may be interested in taking some of our harvested weeds.

NEW BUSINESS

Radio System Upgrade. The board reviewed Total Control's bid for updating our radio system. By way of background, Neil explained that the radios for our lift stations are old (i.e., some trouble making connections) and becoming obsolete. We have been told by our vendor that eventually we will no longer be able to replace our radios, at which time the whole system will need to be redone. Total Control's bid covered two options: Replacing our radio system all at once, or replacing a few radios at a time. Replacing radios on as needed basis would be more expensive for the District in the long run (approximately \$8k-\$9k more). Total Control's bid also listed items/work not included in their bid. The board asked for clarification on these items from Total Control before making a commitment to their bid. On a motion by Commissioner Badman and seconded by Commissioner Tryggestad, the board voted to fund replacement for the complete radio system upgrade instead of making individual radio purchases.

Additional Upgrades. Total Control also submitted bids for purchasing a Flow Meter for Pump #1 and for Lift Station Level Controls (priced per site). Since the Flow Meter bid was more expensive than expected, the board decided to hold off another year for this upgrade. Lift Station Controls are also not in our budget for this year, but should be considered for the future. Staff was asked to put together a list of lift station priorities, highlighting those most in need of level controls. This is something we should also consider adding when upgrading lift stations.

Ordinance and Website Recommendations. Commissioner Jacobson suggested that we change our Ordinance under Section V item 6 to read: "Invasive Aquatic Species" instead of "Eurasian Water Milfoil", making it more inclusive. In addition, he suggested that we post a notice at each of the landing stating these Ordinance provisions. Commissioner Tryggestad moved to amend the Ordinance, seconded by Commissioner Badman. When the weather improves, we can go out and look at the existing landing signs.

Commissioner Jacobson also recommended that we add a link on our website to the Healthy Lakes Program. Heidi will have our website developer add this.

Commissioner Tryggestad moved to adjourn the meeting at 7:45. Seconded by Commissioner Badman.

Our next Sanitary District meeting will be Tuesday, April 10th at 7:00 p.m. in the District Office.

Respectfully submitted,

Heidi Erspamer, Recording Secretary

