

LAKE WAPOGASSET & BEAR TRAP LAKE SANITARY DISTRICT

MEETING MINUTES—April 10, 2018

The April meeting of the LWBT Sanitary District was called to order by President Dave Erspamer at 7:00 in the District Office.

Commissioners present: Dave Erspamer, Commissioner-President; Mark Tryggestad, Commissioner-Treasurer; Dennis Badman, Commissioner-Secretary; Mark Jacobson, Commissioner.

Employees present: Heidi Erspamer and Neil Pickard. Guests: Ryan Hanson, Les Mateffy and Greg Ryan

Minutes of the March meeting were approved as distributed on a motion by Commissioner Erspamer and a second by Commissioner Tryggestad. Publication of the open meeting notice was acknowledged.

TREASURER'S REPORT

Income for the month of March was \$7,235. Expenses were \$32,390. Mark noted that our liability insurance premium was paid in March, which accounted for \$15,642 of our expenses.

OPERATIONS REPORT: Office

Heidi reported that Connecting Point has had our office computer in the shop since last Monday. It has been challenging, however it has not disrupted the office work flow. The auditors from Carlson SV were here in March and will likely presently audit results to the board at the May meeting (the auditors were not available to attend tonight's meeting). Heidi brought before the board a situation whereby plumbing disconnect and reconnect permits from last summer still have not been returned to the Sanitary District office. The board requested that she send a letter to the home owners reminding them that until we have the permits in hand, they are out of compliance with our ordinance and fines may be assessed.

OPERATIONS REPORT: Maintenance

Neil reported that things have been going well, even considering that they had to do March well tests by snowmobile. He also told the board that he is starting to put together an electronic record of all maintenance projects. Among other benefits, this will be especially valuable at identifying places where we have repeated problems with floats. We are going to put float replacement on hold to see what other lift station repairs may take place over the summer.

OLD BUSINESS

Harvest Report. Looks like we won't be starting our CLP harvest on May 1st as we had originally predicted. We had planned to have the harvester back at the District office in April, but we can't get it out of storage until the snow melts. We have some maintenance to do once it is out of storage. We have Mark Johnson, Ray Ruff and Denny Badman on board to work the harvester this summer.

Radio Upgrade Bids. We received bids from both Total Control and Energenecs for our radio system upgrade. Total Control came in several thousand dollars cheaper than Energenecs, so on a motion by Commissioner Badman and seconded by Commissioner Johnson, the board voted to accept Total Control's bid for the radio upgrade and also to accept their bid for a magnetic flow meter to be installed on Lift Station #1. The motion was later amended by Commissioner Badman and seconded by Commissioner Johnson to postpone the purchase of the flow meter until we got clarification on the price of installation. Motion passed.

Ryan Brothers Developer's Agreement. Les Mateffy presented a Developer's Agreement for the board's review and approval. The board recommended that the \$170 per lot nonuser fee be included in the agreement and also that the section on related to water meters be deleted. On a motion by Commissioner Erspamer and seconded by Commissioner Badman, the Agreement with edits was approved. This Agreement will also need to be reviewed by the Sanitary District's attorney.

NEW BUSINESS

Wild Rice Survey. Steve Schieffer notified the Sanitary District that we are required to do another wild rice survey this summer. We asked Steve to submit a bid for this project to be reviewed at our May meeting.

Hazardous Material Update. Commissioner Erspamer recommended that we add a list of hazardous materials that cannot be put in the sewer to our operating ordinance. After some discussion, the board decided to post the list on our website instead.

Commissioner Tryggestad moved to adjourn at 7:45. Seconded by Commissioner Badman and passed.

Our next Sanitary District meeting is scheduled for Monday, May 7th at 7:00 in the District office.

Respectfully Submitted,

Heidi Erspamer, Recording Secretary