

LAKE WAPOGASSET & BEAR TRAP LAKE SANITARY DISTRICT

MEETING MINUTES—May 7, 2018

The May meeting of the LWBT Sanitary District was called to order by President Dave Erspamer at 7:00 in the District Office.

Commissioners present: Dave Erspamer, Commissioner-President; Mark Tryggestad, Commissioner-Treasurer; Dennis Badman, Commissioner-Secretary; Mark Jacobson, Commissioner.

Employees present: Ken Baillargeon, Heidi Erspamer, Neil Pickard and Chad Ruff.

Guests: Barry Eklund and Adam Honl (Carlson SV).

Minutes of the April meeting were approved as distributed on a motion by Commissioner Erspamer and a second by Commissioner Tryggestad. Publication of the open meeting notice was acknowledged.

TREASURER'S REPORT

Income for the month of April was \$2,395 and expenses were \$13,807, for a net loss of \$11,411. Treasurer Tryggestad reported that our April finances look to be in line with expectations.

OPERATIONS REPORT: Office

Heidi reported that our fireworks donations have reached \$11,500. We have a signed contract from PC Pyrotechnics and we are waiting to receive our fireworks permit from Lincoln Township. According to our contract with PC Pyrotechnics, we need to do a sweep of the site the morning after the fireworks display. Commissioner Tryggestad and Commissioner Badman agreed to take on this responsibility for the Sanitary District.

OPERATIONS REPORT: Maintenance

Chad reported that things have been running well. He has been talking to Total Control regarding when they might be able to do our radio upgrade. It will likely take a couple of days to complete and we are hoping to do the installation at a time when work is "light". Mid-week when we aren't so busy would be the best option. Chad will also be talking to Pember tomorrow regarding their cost for the installation of the flow meter on #1. Neil reported that with the nicer weather, we have been doing a lot more Digger's Hotline locates around our lakes. Maintenance staff asked if it would be possible to get some gravel for the District so we can more easily park equipment here. The board gave the go-ahead to arrange for this within our \$1,000 discretionary purchase limit.

OLD BUSINESS

Harvest Report. Neil reported that we are planning to launch the harvester tomorrow. His understanding from Steve Schieffer is that the CLP is growing pretty well (based on Steve's underwater camera). We expect to start harvesting next week. Barry Eklund asked where we planned to start our harvesting. Our first cutting will be based on the locations recommended by Steve Schieffer. The board selected a logo for the name "SS Kurly Cutter" from four options provided by our vender.

Ryan Brothers Developer's Agreement. Commissioner Erspamer summarized attorney Brian Byrnes' notes regarding the Developer's Agreement he reviewed on the behalf of the District. The only edit the board elected to make to the document was to add "or current rate" after the \$170 non-user fee. Commissioner Tryggestad made motion to accept this Developer's Agreement with the aforementioned edit. Motion was seconded by Commissioner Badman and passed.

Wild Rice Survey Bid. Commissioner Jacobson moved that we accept Steve Schieffer's bid of \$414 to conduct a wild rice survey this summer (as required by the DNR) at the mouth of the Balsam Branch and moving upstream. The motion was seconded by Commissioner Tryggestad and passed.

NEW BUSINESS

2017 Audit Report. Adam Honl from Carlson SV presented the results of our 2017 audit. The findings were as expected and similar to the results of our last audit. Commissioner Badman moved that we accept the audit report, seconded by Commissioner Tryggestad and passed.

South Shore Court Sewer Extension. Chad gave a brief summary of this upcoming project. Seven lots are planned for this site and the sewer extension is being designed by Cooper Engineering. Cooper has already submitted detailed plans to the Sanitary District which Heidi will pass along to Les Mateffy, our engineer, for review.

Lawn Damage. The board reviewed materials (correspondence and 10 photos) submitted by W. Goodnow on behalf of himself, O. Schock, R. Pursley and K. McKintosh related to lawn damage that occurred during the installation of gas lines (KS Energy doing work for We Energies). The District's transmitter (for locates) was not working that day, however, the board was of the opinion that the other utilities would have had similar equipment that could have been used to locate the sewer line. On a motion by Commissioner Badman and a second by Commissioner Jacobson, the board voted to reject their claim for repairs. The board was made aware that a new transmitter was purchased immediately after this event.

Ordinance Revisions. Heidi requested that the board make two revisions to our Ordinance related to billing dates. For the residential owners (summer billing) she proposed that the ordinance be changed to read: "fees shall be due within 30 days of June 1 each year". For the Commercial billings, she proposed that the ordinance read: "fees shall be due within 30 days of August 1 each year". Commissioner Erspamer moved to accept these changes, seconded by Commissioner Badman and passed.

Other New Business. Chad asked the board to consider adding Jeff Mahoney as a 4th fill in maintenance staff person to be used on an as needed basis. We anticipate that we will need his services very rarely, but it will be good have another operator available if needed. Jeff runs the city of Amery's sewer system. Commissioner Tryggestad moved to add Jeff to the Sanitary District maintenance staff. Seconded by Commissioner Erspamer and passed.

Commissioner Erspamer moved to adjourn at 7:45. Seconded by Commissioner Badman and passed.

Our next Sanitary District meeting is scheduled for Monday, June 4th at 7:00 in the District office.

Respectfully Submitted,

Heidi Erspamer, Recording Secretary

