

# LAKE WAPOGASSET & BEAR TRAP LAKE SANITARY DISTRICT

## MEETING MINUTES, February 10<sup>th</sup>, 2020

The February meeting of the LWBT Sanitary District was called to order by President Dave Erspamer at 7:00 in the District Office.

Commissioners present: Dave Erspamer, Commissioner-President; Mark Tryggestad, Commissioner-Treasurer; Dennis Badman, Commissioner-Secretary (by phone); Mark Jacobson, Commissioner (by phone).

Employees present: Neil Pickard, Chad Ruff and Heidi Erspamer.

Minutes and Meeting Notice: Minutes from the November 2019 meeting were accepted with corrections on a motion by Commissioner Badman and a second from Commissioner Jacobson. Commissioner Jacobson moved to accept the January minutes as written, seconded by Commissioner Badman. Motions passed. Publication of the open meeting notice was acknowledged.

**TREASURER'S REPORT:** Commissioner-Treasurer Tryggestad reported that total income for the month of January was \$142,735 and total expenses were \$14,534.

### **OPERATIONS REPORT: Office**

Heidi reported approximately 100 statements went out last week to customers who have overdue bills. She also updated the board on fireworks donations, which to date total \$9,760.

### **OPERATIONS REPORT: Maintenance**

Lift Station #12. Neil provided a written summary of January's maintenance activities to the board. The new second pump and panel box controls were installed in Lift Station #12. Neil took the opportunity to thank Commissioner Badman for clearing and packing snow to give us a good, frozen track on which to drive our equipment--and thus avoiding lawn damage. A pressure transducer still needs to be installed on #12. The price quoted by Tri-State was higher than we expected it to be and it didn't include the cost for Total Control's hook-up to SCADA. Total Control quoted \$5,800 to install the whole package. Commissioner Jacobson moved to proceed with purchasing the transducer from Total Control based on the \$5.8k bid. Commissioner Badman seconded the motion and it unanimously passed. Heidi will ask for a written bid from Total Control. Once the transducer is installed, that should complete the renovation on Lift Station #12; presumably making it as low maintenance as possible.

Generators. Work as been done to get our old generators up and running so we can place them for sale on the Wisconsin Surplus Auction site, or perhaps through Smith Auctions.

Pond Study: Chad summarized his discussions with our engineer, Les Mateffy, related to our upcoming pond study. Per Les, we want to isolate the ponds to determine how many gallons are going in each day, as measured by our new flow meter. Staff will be taking pond level readings daily for several weeks. Les's plan is to start with one of the ponds this summer and do the second one next winter.

General: Wet well inspections are being lined up for Spring.

### **OLD BUSINESS**

Harvesting Update. Neil reported that we will be sending in our permit applications sometime in early March. He also said that we will begin aligning workers and schedules starting late February into March. In the past we have discussed recognizing and thanking landowners with a small gift for allowing us to dump weeds on their property. A motion was made by Commissioner Badman and seconded by Commissioner Tryggestad to purchase \$50 gift certificates to Waterside for each of the landowners. Motion passed.

GSI Mapping. Michael Markee, formerly from Polk County Land Surveying and now with Sunrise Land Surveying, submitted a proposal to the board for mapping the sewer line that feeds into Lift Station #1 as the first phase of our GSI mapping project. Mr. Markee will build this data layer into CAD software with the ability to add layers of additional data (public data, aerial views, topography, etc.) at a later date. The goal is to eventually have mapping completed to include all 18 lift stations. Commissioner Tryggestad made a motion that we move forward with this project based on Mr. Markee's proposal. Since the proposed costs did not exceed \$2,000, no second bid is required. Commissioner Jacobson seconded the motion and it unanimously passed.

## **NEW BUSINESS**

There was no new business to discuss.

Commissioner Tryggestad moved to adjourn at 7:35. Seconded by Commissioner Jacobson and passed. Our next Sanitary District meeting is scheduled for Monday March 9th at 7:00 p.m. in the District office.

Respectfully Submitted,

Heidi Erspamer, Recording Secretary