

LAKE WAPOGASSET & BEAR TRAP LAKE SANITARY DISTRICT

MEETING MINUTES, JUNE 8TH, 2020

The June meeting of the LWBT Sanitary District was called to order by President Erspamer at 7:00 p.m. in the District Office.

Commissioners present: Dave Erspamer, Commissioner-President; Mark Tryggestad, Commissioner-Treasurer; Dennis Badman, Commissioner-Secretary; Mark Jacobson, Commissioner.

Employees present: Neil Pickard and Heidi Erspamer.

Guest present: James Anderson, Carlson SV (via Zoom).

Minutes of the combined April/May meeting were approved as distributed on a motion by Commissioner Tryggestad and a second by Commissioner Jacobson. Motion passed. Publication of the open meeting notice was acknowledged.

TREASURER'S REPORT

Income for the month of May was \$1,283 and expenses were \$12,849.

OPERATIONS REPORT: Office

Heidi worked with James Anderson from Carlson SV on our annual Audit, which he will be presenting to the board this evening. Our annual CMAR was recently completed and a review of this report is also on our meeting agenda tonight. Heidi contacted Steve Schieffer and Cheryl Clemens regarding the plant management survey and the upcoming grant deadlines for lake management planning. Both confirmed that the Sanitary District is on their calendars for these projects. Summer billing for deferred payments went out last week. Our fireworks fund stands at \$14,425. Heidi will contact our vendor to increase the contract amount for our display to \$14,500.

OPERATIONS REPORT: Maintenance (Written report provided by Neil)

We are waiting to hear from Les Mateffy regarding the start date for our Pond Study. Second quarter well tests have been completed. We are in the process of completing lift station inspections. All stations have been running properly. We are considering Lift Station #9 at the end of Bear Trap Lane as our next candidate for a lift station upgrade (it is one of the older ones and is difficult to access for repairs). Commissioner Tryggestad requested that we get two bids for upgrading #9. Lift Station 12A may need a new electric box next year, also. We have created a list correlating each lift station with its electric company meter number to make for easier identification during power outages. Well inspections and cleanings will take place next month.

OLD BUSINESS

Harvester. We have completed 9 days of harvesting so far, and have removed 46 loads of CLP. Commissioner Badman added that we would be doing even better if the weather would cooperate. It's not possible to harvest in 30 mph winds nor during lightning storms!

NEW BUSINESS

Audit Report. James Anderson from Carlson SV reviewed our annual audit with the board. He reported that our statement of net position is very strong. He added that everything looks good and is consistent with audit findings from previous years. Commissioner Tryggestad moved to accept the report, seconded by Commissioner Jacobson and passed.

2019 CMAR Report. Heidi shared the results of our 2019 CMAR. Commissioner Jacobson made a motion to approve the report, seconded by Commissioner Tryggestad. Motion passed as Resolution #06820.

Commissioner Tryggestad moved to adjourn at 7:45. Seconded by Commissioner Jacobson and passed. Our next Sanitary District meeting is scheduled for Monday, August 3rd at 7:00 p.m. in the District office. There will be no July meeting.

Respectfully Submitted,

Heidi Erspamer, Recording Secretary