

LAKE WAPOGASSET & BEAR TRAP LAKE SANITARY DISTRICT

MEETING MINUTES, May 10, 2021

The May meeting of the LWBT Sanitary District was called to order by President Erspamer at 7:00 pm at the District Office.

Commissioners present: Dave Erspamer, Commissioner-President; Mark Tryggestad, Commissioner-Treasurer; Dennis Badman, Commissioner-Secretary; Mark Jacobson, Commissioner.

Employees present: Neil Pickard and Wendy Weyer

Guest present: James Anderson, Carlson SV via Zoom; Dennis Gille

Minutes of the April meeting were approved as distributed on a motion by Commissioner Jacobson and a second by Commissioner Badman. Motion passed. Publication of the open meeting notice was acknowledged.

James Anderson with Carlson SV gave a presentation on the annual Audit. He suggested that we seek additional insurance to cover our assets at Westconsin Credit Union in excess of Federal insured amount and increase our capitalization policy from 2500 to 5000.

OPERATIONS REPORT: Office

A written Office Report was submitted. The Carlson SV Audit has been completed. The Harvester permits were submitted. We have received the Fireworks permit from Lincoln. Donations are at \$12,945. The contract has been signed and deposit submitted. Statements were sent out for delinquent accounts.

OPERATIONS REPORT: Maintenance

Neil submitted a written Maintenance Report. Spring maintenance is underway on the Harvester. Cleanouts are progressing. Seeking permission to pursue quotes to upgrade Lift Station 12A (1246 Marina Dr). Jacobson moved to grant permission for quotes to upgrade 12A, Tryggestad seconded. Motion carried.

TREASURER'S REPORT

Income for the period April was \$5227 and expenses were \$18548. Commissioner-Treasurer, Mark Tryggestad, reported that our expenses are not out of the ordinary for this time of year.

OLD BUSINESS

The Town of Lincoln has moved our mailbox. A new compliant mailbox was purchased and the old one will be installed as a drop box by the office door.

NEW BUSINESS

Commissioner Tryggestad motioned to increase the Capitalization policy from 2500 to 5000. Erspamer seconded the motion. The motion passed.

Dennis Gille asked about a variance for a septic system, the Board requires a permit application to review the request.

Request has been made to Polk Burnett for a quote to have the line buried at 937 Wallace Dr.

Commissioner Tryggestad volunteered to contact Westconsin CU in regards to deposit coverage.

Property maintenance was discussed; re-staining the sign and railings on the building and evaluation of the fields.

Harvest Report

Harvester will be ready to launch just before Memorial Weekend. Staffing has been secured and disposal sites have been contacted.

Commissioner Badman moved to adjourn at 7:30, seconded by Commissioner Jacobson and passed. Our next Sanitary District meeting is scheduled for Monday, June 7th at 7:00 pm in the District Office and via Zoom Call.

Respectfully Submitted,

Wendy Weyer, Recording Secretary