

# LAKE WAPOGASSET & BEAR TRAP LAKE SANITARY DISTRICT

## MEETING MINUTES, April 15th, 2019

The April meeting of the LWBT Sanitary District was called to order by President Dave Erspamer at 7:00 in the District Office.

Commissioners present: Dave Erspamer, Commissioner-President; Mark Tryggestad, Commissioner-Treasurer; Dennis Badman, Commissioner-Secretary; Mark Jacobson, Commissioner.

Employees present: Heidi Erspamer, Neil Pickard and Chad Ruff

Guests present: Ryan Hanson; Sue Stewart, representing Eagle Crest Condominium Association; and August Wentz, representing Lake Wapo Bible Camp.

Minutes of the March meeting were approved as distributed on a motion by Commissioner Badman and a second by Commissioner Jacobson. Publication of the open meeting notice was acknowledged. The agenda was corrected to reflect that it is Lift Station #12 in need of lawn repairs and not #8.

### **TREASURER'S REPORT**

Total income for the month of March was 18,252 and total expenses were \$44,698. Our net income was -\$32,031.

### **OPERATIONS REPORT: Office**

Heidi reported that we have \$9,400 in our fireworks fund to date. The auditors were here and will present their results at the May board meeting. Mostly, our financials don't change much from year to year. Based on a recommendation from our last audit, Heidi will put together a Fraud Prevention Policy for the District. As for DNR requirements, our annual CMAR is due in June and we are waiting for the forms to be released by the agency so we can begin filling them out. First phase of our Operating Permit is also due in June and Chad has been working on this application. Copies of our operating permit application were made available to the commissioners.

### **OPERATIONS REPORT: Maintenance**

Maintenance report focused on our recent work on Lift station #12 (summarized in New Business).

### **OLD BUSINESS**

South Shore Court Development. The Sanitary District received feedback from our lawyer on the Developer's Agreement he was asked to review for this project. Commissioner Tryggestad moved to approve the Developer's Agreement subject to Attorney Scott's changes. Motion was seconded by Commissioner Jacobson and passed.

Bible Camp Grease Interceptor. August Wentz attended the meeting in response to a letter the District sent to the Bible Camp requesting they have their grease interceptor inspected by a Master plumber. They complied with this request and will increase their maintenance schedule to bi-monthly instead of annually, as recommended by Royal Flush Plumbing. Monthly reports will be supplied to the Sanitary District. Commissioner Erspamer moved to accept these proposed changes. Seconded by Commissioner Jacobson and passed. Mr. Wentz also told the board that the Bible camp will be going through an expansion in 2020 and at that time an external grease trap will be installed. He will keep us apprised of the expansion plans.

## NEW BUSINESS

Lift Station #12: Maintenance Update and Lawn Repair Discussion. Maintenance staff replaced internal check valves and also replaced a pump at this station. External gate valves could not be replaced because of the wet drilling conditions and danger to those working within the lift station. A pumper truck would have been needed on site to continuously pull water in order to make this a safe working situation. Chad also reported that there was approximately four inches of iron built-up along the inside of the lift station (north side) due to water infiltration. He believes that the amount of iron is indicative of a longstanding problem due to water accumulating and not draining away from the lift station.

Commissioner Erspamer noted that the grading to the lift station has been a long-standing concern, starting in 1999 when the Eagle Crest Cove development was put in. He read a letter (dated 10/30/99) from Paul Prusak, DNR Engineer, stating that he had inspected the station and has concerns about the grading work done around the lift station by the condominium developers. Mr. Prusak then went on to say: *"They raised the grading to the top of the lift station itself. Also, the main drainage ditch now runs by it instead of away from the lift station. I believe this station would be flooded, especially during the spring melt before the ground thaws. I would be very concerned that rainwater could enter the station and overload the plant hydraulically"*. The run-off situation needs to be addressed and Heidi was tasked with contacting a stormwater engineer to assess the situation, make recommendations for re-grading, and provide an estimate. Based on past correspondence, the Eagle Crest Cove development would be responsible for the cost of making these changes. If the developer's corporation no longer exists, we would look to the Homeowner's Association and work with them on finding a solution.

A related issue is that of recent lawn damage and needed lawn repair around Lift Station #12 and across our access point "driveway". This issue was brought up secondly, as the District believes that once the grading is changed, much of the pooling water problem will be resolved. But until such a time, we will continue to have access problems and torn-up grass when trucks are brought in for lift station repairs. Again, we will be looking to our stormwater engineer for recommendations, but in the interim, the board proposed that the Sanitary District cover the cost of the lawn repair, including black dirt, grass seed and covering. Cost of repairing the landscaping will not be covered, as past communications clearly state that the area around lift stations should not be landscaped. A motion was made by Commissioner Tryggestad and seconded by Commissioner Jacobson that the Sanitary District assume responsibility for lawn repairs on Lift Station #12. Unresolved is the issue of the changes that need to be made to the elevation (done by the developer) and unsolved is what needs to be done to address this and cost of that repair. Motion passed. Sue Stewart asked about possible damage to the Association's irrigation system. Commissioner Erspamer said that repair of the system is considered included in the motion.

2019 Weed Harvesting. Neil reported that we have 3 to 4 people interested in harvesting this season. Steve Schieffer will be taking a look at the lake soon to check the status. We are continuing to look for dumping sites and a new storage site for next year. Heidi added that we received our harvesting permits from the DNR in the mail today. Heidi read the section of our harvesting permit which prohibits us from weed harvesting up the Balsam Branch due to the presence of wild rice. In doing so, we would completely risk losing our ability harvest CLP on our lakes.

Adjournment. Commissioner Jacobson moved to adjourn at 8:05. Seconded by Commissioner Badman and passed. The board then went into closed session. Our next Sanitary District meeting is scheduled for Monday, May 13<sup>th</sup> at 7:00 in the District office.

Respectfully Submitted,

Heidi Erspamer, Recording Secretary