

LAKE WAPOGASSET & BEAR TRAP LAKE SANITARY DISTRICT

MEETING MINUTES, August 5, 2019

The August meeting of the LWBT Sanitary District was called to order by President Dave Erspamer at 7:00 in the District Office.

Commissioners present: Dave Erspamer, Commissioner-President; Dennis Badman, Commissioner-Secretary; Mark Jacobson, Commissioner.

Employees present: Heidi Erspamer, Neil Pickard and Chad Ruff.

Guest present: Michael Markee and Ryan Hanson.

Minutes of the June meeting were approved as distributed on a motion by Commissioner Badman and a second by Commissioner Jacobson. Motion passed. Publication of the open meeting notice was acknowledged.

TREASURER'S REPORT

Total income for the month of May was \$18,053 and total expenses were \$24,671.

OPERATIONS REPORT: Office

Heidi reported that the South Shore Court extension has been installed and we are waiting for approval from our engineer and other documentation before board acceptance. Quarterly financial and DNR reports were filed in July. Our annual CMAR, approved at our last board meeting, was officially submitted to the DNR the end of June. Commercial billings were mailed last week.

OPERATIONS REPORT: Maintenance

Neil provided a written summary of May maintenance activities for the board. A new impeller on pump 1 in Lift Station #13 was installed and a new contactor switch was installed on Lift Station #7. Third quarter well testing was done in August. Staff continues to be busy with locating requests. We are also still looking at generators. A single-phase generator costs around \$10,000. We are also continuing to look into purchasing mats. Commissioner Badman has been researching mud track mats and will put something together for review at our next board meeting.

OLD BUSINESS

Weed Harvesting. Since our last board meeting, harvesting staff received GPS device training from Dale Richardson (Apple River). The harvester is now out of the water and waiting for fall maintenance before going into storage for the season. Neil will be making the connection for harvester storage. Neil also submitted his resignation to the board related to his role as harvesting manager. The board thanked Neil for his time and commitment. Commissioner Badman will be assuming the harvester lead role moving forward.

Conservancy Update. Commissioner Jacobson shared a letter from Tim Ritten and follow-on communications from Jeremy Williamson and Dane Christensen (Polk County Land & Water) related to possible projects for the Conservancy. The board recommended that we arrange a fall meeting with Jeremy and representatives from the Lake Association in order to brainstorm opportunities.

NEW BUSINESS

GIS or CAD Mapping of Sewer. Michael Markee, Polk County Survey Mapping Technician, attended the meeting to discuss a plan for his (and the County's) involvement in mapping the sewer around our lakes for the purpose of having a more efficient way of locating our lines. It is understood that this mapping would be of mutual benefit to both the Sanitary

District and to the County. From a planning perspective, the project could be approached “full speed ahead”, or the tasks staggered and completed over time. As a start, we could take what we already have (“known data”), such as recent lift station upgrades and begin entering this information. Michael said the County already has “on the ground” information (e.g., surveys) that can be used to help us. Additionally, we could use our harvester GPS to get triangulations on our lift stations and manholes, which would also help us piece this together. Manhole depth would need to be added later. The County said they would be willing to do some basics on their software, such as the static pictures. Commissioner Jacobson moved that we proceed with the GIS mapping project, seconded by Commissioner Badman. The motion passed after discussing the need to coordinate with the County to get this project started, including: coming up with a plan to proceed, establishing a timeline and identifying what the County needs from the Sanitary District to move forward. Michael Markee is going to send a summary of the points he made during the meeting to Heidi and she will follow-up with a letter to Steven Geiger, Interim Land Information Director, covering the aforementioned points.

Lake Management Plan. Commissioner Jacobson discussed the need for updating our Lake Management plan, which was last done several years ago. An up-to-date Lake Management Plan is required for our weed harvesting permit. Commissioner Jacobson entertained the idea of conducting another Lake Use Survey as part of the data collection process. Heidi will check with the DNR to see when (year) a new Plan is required for us, which will help us to plan the process and establish a timeline.

Clean Boats Clean Water Update. Rick Bazille has once again agreed to take on the volunteer role of managing Clean Boats Clean Water in 2020. Brian Anderson has been the lead boat landing worker on this project and also has agreed to return for next summer. We have received great feedback on Brian from boaters on the job he is doing at the landing. Thank you to both Rick and Brian!

2020 Fireworks Date. Heidi reported that the 2020 Fireworks date(s) have been set for Friday, July 3rd, with the rain date scheduled for Sunday, July 5th. Mark your calendars!

Commissioner Badman moved to adjourn at 8:10. Seconded by Commissioner Jacobson and passed. Our next Sanitary District meeting is scheduled for Monday, September 9 at 7:00 p.m. in the District office.

Respectfully Submitted, Heidi Erspamer, Recording Secretary