

LAKE WAPOGASSET & BEAR TRAP LAKE SANITARY DISTRICT

MEETING MINUTES, January 6, 2020

The January meeting of the LWBT Sanitary District was called to order by President Dave Erspamer at 7:00 in the District Office.

Commissioners present: Dave Erspamer, Commissioner-President; Mark Tryggestad, Commissioner-Treasurer; Dennis Badman, Commissioner-Secretary; Mark Jacobson, Commissioner.

Employees present: Neil Pickard, Ken Baillargeon and Heidi Erspamer.

Minutes and Meeting Notice: Commissioner Tryggestad had two corrections to the November meeting minutes: a word was missing in the Operations Report and the discussion related to our pond treatment needs clarification. Heidi will revise the November minutes and have them available at our next meeting for review. Publication of the open meeting notice was acknowledged.

TREASURER'S REPORT

Total income for the month of December was \$5,855 and total expenses were \$23,249.

OPERATIONS REPORT: Office

Heidi reported that Sanitary District's annual invoicing is complete. Heidi also reported that we recently received our Operating Permit from the DNR.

OPERATIONS REPORT: Maintenance

General. Neil provided a written summary of December's maintenance activities to the board. Again, there were no major events. A new float was installed on Lift Station #9 and we had a pump blockage on Lift Station #5. The flow meter has been installed and we are now working with Total Control to do some "tweaking" and iron out a few bugs. The new mats and connecting clips have arrived. These will greatly improve our ability to drive over soft lawns in order to access lift stations. In terms of upcoming maintenance activities, Lift Station #12 still needs a new conduit drilled to reroute wires and also a new pump and switches. We had hoped to complete this in December, but Tri-State was understaffed over the holidays and we also needed to find a time that maximized ground frost conditions. Once Tri-State is finished, we will have Total Control install a transducer to help reduce emergency calls due to faulty floats. This will mean fewer times our truck will need to access this lift station.

GSI Mapping. Neil requested that we revisit the GSI mapping project, either by contacting Michael Markee (Sunrise Land Surveying and also employed by the County part time) or Ed Flanum (Northland Surveying) in order to get started. The project should be broken down into components so the District can approach this in phases. The board expressed some concern that what the County could provide us might be proprietary; and thus we might not be able to use the information going forward. Neil noted that there are also advantages to working with the County. Commissioner Jacobson recommended that we get a quote from both Michael Markee and Ed Flanum for the first phase of this project.

Generators. Neil asked the board if they had any objections selling our old generators. Since we are no longer using them, the board had no objection to putting them up for sale. The recommendation was to go with an online auction site. Proceeds from the sale would go toward the purchase of a new generator. Heidi will review past minutes related to the District acquiring a new generator.

OLD BUSINESS

Harvesting Update. Neil and Denny are in touch related to the 2020 change in harvester management. Denny is looking to put together a more consistent schedule for our harvesting employees; perhaps reducing staff, given that it is more

challenging to manage a larger group of employees. Our 2020 harvesting permits will be submitted to the DNR in early March. The dump truck still needs some general maintenance.

NEW BUSINESS

Commissioner Tryggestad noted that we need to be mindful when issuing permits that may meet our easement requirements, but would still be problematic for truck access to the lift station.

Neil took the opportunity to thank the board on behalf of staff for the positive work environment at the Sanitary District.

Commissioner Tryggestad moved to adjourn at 7:35. Seconded by Commissioner Jacobson and passed. Our next Sanitary District meeting is scheduled for Monday February 10th at 7:00 p.m. in the District office.

Respectfully Submitted,

Heidi Erspamer, Recording Secretary