

LAKE WAPOGASSET & BEAR TRAP LAKE SANITARY DISTRICT

MEETING MINUTES, MAY 4, 2020

The combined April/May meeting of the LWBT Sanitary District was called to order by President Erspamer at 7:00 p.m. in the District Office.

Commissioners present: Dave Erspamer, Commissioner-President; Mark Tryggestad, Commissioner-Treasurer; Dennis Badman, Commissioner-Secretary; Mark Jacobson, Commissioner.

Employees present: Neil Pickard and Heidi Erspamer.

Guest present: No guests were present.

Minutes of the March meeting were approved as distributed on a motion by Commissioner Tryggestad and a second by Commissioner Badman. Motion passed. Publication of the open meeting notice was acknowledged.

TREASURER'S REPORT

Income for the month of March was \$9061 and expenses were \$53,958. Income for the month of April was \$9,469 and expenses were \$24,693.

OPERATIONS REPORT: Office

Heidi has been working with James Anderson from Carlson SV on our annual Audit. The contract for Fireworks has been sent to Chad Stivers from PC Pyrotechnics. Our fireworks fund stands at around \$13,000; which is the amount we committed to in the contract. If more contributions come in over the next few weeks, we can increase our contract amount. Chad told us that the fireworks supply and price (by about 5%) has been impacted by effect COVID-19 in China. Our annual CMAR recently became available on the DNR website, so we will be working on completing this report in the coming weeks.

OPERATIONS REPORT: Maintenance (Written report provided by Neil)

Pond Study: Staff met with Les Mateffy on the specific protocol to begin the lagoon analysis this summer. The plan is to bypass and isolate the lagoons, one at a time, and monitor the liquid level over time (while keeping track of rainfall and evaporation). This will give us the ability to calculate rate of loss from each lagoon. Results from this analysis should give us a good indication of what our next steps may have to be.

GIS Mapping: Field work for phase one is complete. All gravity lines running to the main Lift station (#1) have been located and their precise coordinates have been recorded.

Lift Station #12: Commissioner Badman talked with maintenance staff and they want to keep at least 4 feet clear from the lift on its north and east side. Eagle Crest will be responsible for trimming anything that gets close to the cement. Gravel will be placed on top of the mud by the station so staff isn't standing in water while making repairs. Commissioner Badman and Neil plan to meet with Eagle Crest board members and landscaper, Justin Stahlheim, to discuss. He will also talk to them about the possibility of a berm with low growing plants.

Other Property Issues: We are waiting to hear back from Gille regarding the status of "moling" into the lift station by Sunrise Beach Landing in order to add a connection. The original plan was to connect to the main line, but the ground is too unstable. Engineer Mateffy, Garfield Township and the DNR are involved and have given the go-ahead for this project.

Upcoming: Second quarter well testing will take place in May. Wet well inspections and cleanings are being lined up. Will begin lagoon bypass and monitoring once we have the go ahead from Les Mateffy.

OLD BUSINESS

Harvester. The harvester and conveyor have been taken out of storage and the dump truck has been repaired and is ready for the season. Our DNR permit has been approved and copies will be placed in the harvester, as required. COVID-19 safety protocols are also in place for harvesting employees. Commissioner Badman has lined up four workers for this summer's harvest. The schedule has been established, but not put to paper yet. He anticipates that it will be three to four weeks before we will start.

NEW BUSINESS

Commissioner Badman gave us a new contact for sewer repair. The City of Amery uses Quality Flow out of New Prague, Minnesota.

Commissioner Tryggestad moved to adjourn, seconded by Commissioner Jacobson and passed. Our next Sanitary District meeting is scheduled for Monday, June 8th at 7:00 p.m. in the District office.

Respectfully Submitted,

Heidi Erspamer, Recording Secretary