

# LAKE WAPOGASSET & BEAR TRAP LAKE SANITARY DISTRICT

## MEETING MINUTES, August 3, 2020

The August meeting of the LWBT Sanitary District was called to order by President Erspamer at 7:00 p.m. in the District Office.

Commissioners present: Dave Erspamer, Commissioner-President; Mark Tryggestad, Commissioner-Treasurer; Dennis Badman, Commissioner-Secretary; Mark Jacobson, Commissioner.

Employees present: Neil Pickard, Heidi Erspamer and Chad Ruff (via FaceTime)

Guest present: Les Mateffy, Moore Engineering and Steve Schieffer, Ecological Integrity Service.

Minutes of the June meeting were approved as distributed on a motion by Commissioner Jacobson and a second by Commissioner Badman. Motion passed. Publication of the open meeting notice was acknowledged.

### **TREASURER'S REPORT**

Income for the month of July was \$16,471 and expenses were \$22,375. Commissioner-Treasurer, Mark Tryggestad, reported that our expenses are not out of the ordinary for this time of year.

### **OPERATIONS REPORT: Office**

Heidi asked the board whether or not building permits should be required for retaining walls. District Engineer, Les Mateffy, weighed-in suggesting that it would be a good idea to require such permits. The Sanitary District would have discretion to issue variances for walls built within our easement; with the with understanding that the homeowner would be responsible for any damages that may occur to the wall during sewer maintenance or repair. Heidi reported that our quarterly Ground Water Report was submitted to the DNR in July and quarterly payroll taxes were also filed in July.

### **OPERATIONS REPORT: Maintenance**

Garfield Township will be mowing around our ponds this week, per our operating permit requirement. Chad will check with Mark Knutson regarding when Lincoln plans to do their mowing. Inspections have been completed and we will be doing our annual cleaning this week. Third quarter well samples will be taken this month. We also have upcoming repairs scheduled with Tri-State on Lift Station #10 (Jean's Lane). Landscaping and gravel work done around Lift Station #12 (Eagle Crest Cove) has been well received.

### **OLD BUSINESS**

Harvester. Commissioner Badman moved to approve the 2020 Harvesting Report, as required by our DNR harvesting permit. Seconded by Commissioner Tryggestad and passed.

### **NEW BUSINESS**

Aquatic Plant Management Plan (APMP) –Steve Schieffer. In order to maintain compliance with our lake harvesting program, a new Aquatic Plant Management Plan needs to be put in place; and the grant writing process needs to begin this fall for 2021 project funding. Our intention is to contract with Cheryl Clemens/Steve Schieffer to write a \$15,000 Lake Planning grant request to the DNR for this project. While the actual written plan is the primary outcome of this project, we anticipate monies from this grant may also be used for a turion analysis, producing enhanced harvesting maps, an updated wild rice survey (also required by our permit), and a land use analysis (possibly contracting with the county to use their LIDAR system). Commissioner Tryggestad made a motion that the District contract with Cheryl/Steve to write a \$15,000 DNR lake planning grant request, with \$4,925 being the maximum financial commitment of the Sanitary District for this project. Commissioner Jacobson seconded the motion, which unanimously passed. On a motion by Commissioner

Erspamer and a second by Commissioner Jacobson, a resolution was passed to apply to the DNR for a Lake Management Planning Grant (Resolution #080320)

Lift Station #9 Upgrade. We received two bids for the LS #9 upgrade. The board decided that more information was needed related to these bids, including a recommendation from Mr. Mateffy that we unbundle the control panel estimates from the bids and get a panel quote directly from Total Control. This topic was tabled until our September Sanitary District meeting.

Pond Study: We can begin our pond study can begin early September (9/1 is targeted) after our summer flow numbers decrease. Engineer Mateffy will send a letter to the DNR stating as such. DNR approval is needed for us to begin the study. Les will copy the District on his DNR correspondence.

2021 Fireworks Date. The fireworks date for next summer has been set for Saturday, July 3<sup>rd</sup> (rain date--Monday, July 5<sup>th</sup>). Heidi will contact PC Pyrotechnics to lock in these dates. Commissioner Tryggestad added lake residents have told him that this year's fireworks were the best ever!

COVID 19 Precautions. Masks will be required upon entry to the Sanitary District office. Staff will not be required to wear a mask when they are alone in the office. The board asked Heidi to order disposable masks to be available to visitors.

Commissioner Badman moved to adjourn at 8:10, seconded by Commissioner Jacobson and passed. Our next Sanitary District meeting is scheduled for Monday, September 14<sup>th</sup> at 7:00 p.m. in the District office.

Respectfully Submitted,

Heidi Erspamer, Recording Secretary