

LAKE WAPOGASSET & BEAR TRAP LAKE SANITARY DISTRICT

MEETING MINUTES, November 9, 2020

The November meeting of the LWBT Sanitary District was called to order by President Erspamer at 7:00 p.m. in the District Office.

Commissioners present: Dave Erspamer, Commissioner-President; Dennis Badman, Commissioner-Secretary; Mark Jacobson, Commissioner.

Employees present: Neil Pickard, Heidi Erspamer and Wendy Weyer

Guest present: None

Minutes of the October meeting and clarification of the September meeting were approved as distributed on a motion by Commissioner Jacobson and a second by Commissioner Badman. Motion passed. Publication of the open meeting notice was acknowledged.

TREASURER'S REPORT

Income for the month of October was \$643 and expenses were \$17,600. In the absence of Commissioner-Treasurer, Mark Tryggestad, Heidi Erspamer, reported that our expenses are not out of the ordinary for this time of year.

OPERATIONS REPORT: Office

Heidi reported that the month of October was dominated by the job posting, interviews and selection process for the new Office Manager. Heidi welcomed Wendy Weyer as the new Office Manager. Work is underway on the 2021 Budget that will be presented in January. Heidi asked if a transition to Zoom was appropriate for the monthly Board Meetings. Dave Erspamer, Commissioner-President motioned to move to the Zoom platform for meetings for the foreseeable future, due to the ongoing pandemic. Motion seconded by Commissioner Jacobson. The office staff was tasked with configuring and publishing the option for the public to attend via Zoom.

OPERATIONS REPORT: Maintenance

Neil provided a written report and verbally summarized. The Lagoon Study is now in phase 2. We have isolated pond one and are adding all daily sewage into this lagoon. We are now comparing the rate of increase in fluid level to the amount pumped in via flow meter. We are also monitoring the elevation change in ponds 2 and 3 with no fluids being pumped in. (all assuming the 40-year-old valve between lagoons seal completely when opened or closed). Pump for lift one; repaired seal and reinstalled via Tri-State. Inspections are in progress (about ½ complete). The 4th quarter well samples have been taken. Typical maintenance continues as normal Lift 9 upgrade. Waiting on vendors to build control box and components. R & R repair to sewer line by Lift 16: Have calls in, they have not given us a date yet.

Hydroclean: They are still planning for this year yet. No date set on their part.

Still research on small pumping unit vs a large generator. From last month's meeting, Comment from Mark T. is being looked into (small unit that could slide in and out of current truck instead of separate vehicle) Harvester and conveyer have been stored at past location (with new owners). Would support consideration of building a shed to store on site. Currently equipment is being exposed to the environment far longer than necessary, and ability for off season repairs would be far easier with accessibility.

OLD BUSINESS

The 2020 Clean Boats Clean Water grant which wasn't used this year can be used in 2021 without reapplying.

The Surface Water Grant has been submitted and we are waiting on a response.

NEW BUSINESS

Next meeting date January 4, 2021 via zoom.

Wendy Weyer, Recording Secretary

