

# LAKE WAPOGASSET & BEAR TRAP LAKE SANITARY DISTRICT

MEETING MINUTES, November 7, 2022

The November meeting of the LWBT Sanitary District was called to order by Treasurer Tryggestad at 5:00 pm at the District Office.

Commissioners present: Mark Tryggestad, Commissioner-Treasurer; Dennis Badman, Commissioner-Secretary; Mark Jacobson, Commissioner. Employees present: Wendy Weyer, Neil Pickard Guest present: None

Minutes of the October meeting were approved as distributed on a motion by Commissioner Jacobson and a second by Commissioner Badman. Motion passed. Publication of the open meeting notice was acknowledged.

## **TREASURER'S REPORT**

Income for the month of October was \$150 and expenses were \$33092.

## **OPERATIONS REPORT: Office**

Wendy submitted a written Office Report. Polk County sponsored a free Electronics recycling event. We responsibly recycled a load of outdated equipment. Delinquent accounts were sent to the townships.

## **OPERATIONS REPORT: Maintenance**

We purchased some battery powered tools for both sewer and harvester maintenance. Lift station 11 (replaced in Sept) is working fine. Mowing around the lagoon is complete. Q4 well samples will be taken tomorrow.

## **HARVEST REPORT:**

Damaged tire has been replaced on the big truck. Truck and Harvester are in storage.

## **OLD BUSINESS:**

## **NEW BUSINESS:**

Commissioner Tryggestad motioned to nominate the present commissioners for the following terms: Erspamer President- 1 year; Jacobson- 2 years; Badman Secretary- 3 years; Tryggestad Treasurer- 4-year term. Commissioner Badman seconded and the motion passed. Going forward each November one commissioner position will be nominated for a four year term.

Treasurer Tryggestad presented the 2023 Budget

A few items need to be more clearly defined. The Harvester funds need to be clearly separated from the regular budget. Wendy will audit the Harvester Budget and designate a separate account for more complete transparency. We have a Rapid Response obligation that needs to be funded at \$7000, a line item will be created to account for this. Rates increases by \$30/35 per lot. New rates are at User \$400, Non-user \$200, Environmental fee \$65(no change), Bar/Restaurant \$810. Commissioner Jacobson motioned to approve the 2023 Budget, Commissioner Badman seconded. Motion passed.

Commissioner Tryggestad led a discussion about the feasibility of purchasing a tractor and equipment for mowing and maintenance purposes. No action was taken.

Commissioner Jacobson moved to adjourn at 5:50, seconded by Commissioner Badman and passed.

Our next Sanitary District meeting is scheduled for Monday, January 9th at 5:00 pm in the District Office and via Zoom.

Respectfully Submitted, Wendy Weyer, Recording Secretary