

## LAKE WAPOGASSET & BEAR TRAP LAKE SANITARY DISTRICT

MEETING MINUTES, October 16, 2023

The October meeting of the LWBT Sanitary District was called to order by President Erspamer at 5pm at the District Office.

Commissioners present: Davis Erspamer, Commissioner-President, Mark Tryggestad, Commissioner-Treasurer; Dennis Badman; Commissioner-Secretary; Mark Jacobson, Commissioner.

Employees present: Wendy Weyer Neil Pickard

Minutes of the September meeting were approved as distributed on a motion by Commissioner Badman and a second by Commissioner Tryggestad. Motion passed. Publication of the open meeting notice was acknowledged.

### **TREASURER'S REPORT**

Income for the period was \$100 and expenses were \$59997.18. Commissioner-Treasurer, Mark Tryggestad, reported that our expenses are not out of the ordinary for this time of year.

### **OPERATIONS REPORT: Office**

Wendy submitted a written Office Report. The letter to Garfield for the delinquent accounts is ready to be signed tonight. The Grant request for CBCW 2024 is also ready to be signed (total request \$5340). The request for final payment on the 2023 CBCW grant has been submitted. The final expense report for the CBCW 2023 has been completed. The amount to split with the Lake Association is \$2848.44 or \$1424.22 each. This will be sent to Doug Drake tomorrow.

A motion to request \$1424.22 from the Lake Association for their share of the CBCW expenses for 2023 was made by Commissioner-Treasurer, Mark Tryggestad and seconded by Commissioner Badman. Motion passed.

### **OPERATIONS REPORT: Maintenance**

Neil submitted a written Maintenance Report. Delivery of parts continues to be a problem; all of our current projects are waiting for parts. Fall inspections and well samples will continue in the coming weeks.

### **NEW BUSINESS:**

Budget 2024

Commissioner-Treasurer, Mark Tryggestad began discussion on the Budget for 2024, a complete budget will be presented at the next meeting.

### **OLD BUSINESS:**

Commissioner Jacobson moved to adjourn at 5:30, seconded by Commissioner Badman and passed.

Our next Sanitary District meeting is scheduled for Monday, November 13th at 5:00 pm in the District Office and via Zoom.

Respectfully Submitted,

Wendy Weyer, Recording Secretary