

## LAKE WAPOGASSET & BEAR TRAP LAKE SANITARY DISTRICT

MEETING MINUTES, January 8, 2024

The January meeting of the LWBT Sanitary District was called to order by President Erspamer at 5pm via Zoom and at the District Office.

Commissioners present: Davis Erspamer, Commissioner-President via Zoom, Mark Tryggestad, Commissioner-Treasurer; Dennis Badman; Commissioner-Secretary; Mark Jacobson, Commissioner.

Employees present: Wendy Weyer

Minutes of the November meeting was approved as distributed on a motion by Commissioner Jacobson and a second by Commissioner Badman. Motion passed. Publication of the open meeting notice was acknowledged.

### **TREASURER'S REPORT**

Income for the period was \$3306.72 and expenses were \$70,005.97. Commissioner-Treasurer, Mark Tryggestad, reported that our expenses were out of the ordinary for this time of year due to a planned maintenance expenditure. We ended the year with a net income of \$77,243.43

### **OPERATIONS REPORT: Office**

Wendy submitted a written Office Report. All 2022 fees have been collected. The Annual Billing (Dave's Newsletter and Fireworks Contributors were included) for 2023 went out via mail and email the last week of December and many fees have been submitted. The prepaid usage fee discount was reviewed. Commission Tryggestad motioned to retire the prepaid discount and return those properties to full fees. Commissioner Badman seconded. Motion passed.

### **OPERATIONS REPORT: Maintenance**

Neil submitted a written Maintenance Report. The Air Relief valve project was completed on budget after waiting months for parts. The well sample were taken for Q1 happily with no snow and therefore very little prep work! There was a power outage on Christmas night, that caused considerable time and effort, but no repercussions.

### **NEW BUSINESS:**

### **OLD BUSINESS:**

We will contact MSA Engineering to see if they are interested in helping us plan for upgrades to our pond.

Commissioner Badman moved to adjourn at 6:00, seconded by Commissioner Mark Tryggestad and passed.

Our next Sanitary District meeting is scheduled for Monday, February 5th at 5:00 pm in the District Office and via Zoom.

Respectfully Submitted,

Wendy Weyer, Recording Secretary